



Nongstoin Social Service Society

Regn. No. NRS / NSSN - 123 / 07

Nongstoin Diocese
Tiehsaw, West Khasi Hills
Meghalaya - 793 119, India
email : nsss793119@gmail.com
03654 280919

WEB ADVERTISEMENT

Vacancy of Post

Name of Post	No. of Post	Eligibility Criteria	Nature of Employment	Salary
Accountant	1	1) B. Com 2) Tally 3) Advanced Computer Course 4) Fluent in English and Khasi Language	Contractual	Rs. 8000/- per month

- Submit the application online along with bio-data/CV and original documents in pdf - before or on 26th of May 2021 latest by 2:00 pm to directornsss@gmail.com. Application submitted after 2:00 pm on the 26th of May 2021 will not be accepted.
- Contact details (phone no./email id) must be furnished in the bio-data/CV for information purpose.
- Shortlisting process will be made on the basis of the documents submitted.
- Shortlisted Candidates will be informed through email and phone call.
- Date of the Online Interview will be on the 28th of May 2021 and will start at 11:30 am.

Process of Interview

- Due to Covid 19 situation, written interview and personal interview with physical presence are not possible, but the following process of interview will be used/conducted:-

	Type	Method	Important Note
1.	Online Personal Interview	via jitsi meet (Download the apps before-hand. ID and passcode will be shared)	<ul style="list-style-type: none">• You may use either laptop or PC or phone for this purpose.• Make sure the internet connectivity is stable.• Get familiar with the usage of the apps.
2.	Online Tally Practical Test	via TeamViewer (Download the apps before-hand. ID and password will be shared)	<ul style="list-style-type: none">• Use Laptop or PC for this purpose along with stable internet connectivity.• Mobile / phone call will be necessary for direction.• Get familiar with the usage of the apps.

Director
Nongstoin Social Service Society

Director
Nongstoin Social Service Society
Nongstoin
West Khasi Hills District
Meghalaya - 793119, India

For clarification: Call 9862721268



Dated: Nongstoin, 23rd May 2021